

**NEW YORK STATE SOCIETY
OF CERTIFIED PUBLIC ACCOUNTANTS**

DEMAND FOR ARBITRATION

The undersigned hereby submits the following dispute for arbitration under the Code and Guidelines for Arbitration Proceedings for of the New York State Society of Certified Public Accountants:

Amount of claim, or relief sought: _____

Number of Arbitrators desired [] one [] three.

I (We) agree to abide by and perform in accordance with any decision rendered hereunder and that a judgment may be entered upon the decision.

I (We) agree to notify the Chair of the Society's Mediation and Arbitration Committee if the parties settle their dispute

Name of party _____

Telephone _____

Address _____

Signed by _____

Title _____

**MEDIATION AND ARBITRATION COMMITTEE OF THE
NEW YORK STATE SOCIETY OF CERTIFIED PUBLIC
ACCOUNTANTS**

In the Matter of the Arbitration between

ARBITRATOR'S DISCLOSURE STATEMENT

TO:

It is most important that the parties have complete confidence in the arbitrator's impartiality. Therefore, please disclose any past or present relationship with the parties or their counsel, direct or indirect, whether financial, professional, social, or of any other kind. If any relationship arises during the course of the arbitration, it must also be disclosed. Any doubt should be resolved in favor of disclosure. If you are aware of such a relationship, please describe it below. The Chair of the Society's Mediation and Arbitration Committee will call the facts to the attention of the parties' counsel.

[] I HAVE NOTHING TO DISCLOSE.

[] I HEREBY DISCLOSE THE FOLLOWING:

ARBITRATOR'S OATH

I, _____ hereby accept this appointment, and will faithfully and fairly hear and decide the matters in controversy between the parties, in accordance with the Code and Guidelines for Arbitration Proceedings of the Mediation and Arbitration Committee of the New York State Society of Certified Public Accountants and will make an award according to the best of my understanding.

Dated: _____

Signed: _____
ARBITRATOR

NYSSCPA ARBITRATION FEES

Administrative Fees

The administrative charges are based on filing and service fees. There is no arbitrator compensation. Unless the parties agree otherwise, administrative fees are subject to allocation by the arbitrator in the award.

Filing Fees

A nonrefundable filing fee of \$1,500 is payable in full by a filing party when a claim, counterclaim, or additional claim is filed

Hearing Fees

For each day of hearing held after the first hearing day, an administrative fee of \$500 is payable by each party.

Postponement/Cancellation Fees

A fee of \$500 is payable by a party causing a postponement of any scheduled hearing.